

BRJ Committee Meeting

Tuesday 15th June 2021

Present: Claire Ashton, Anna Best, Clive Best, Michelle Caspersz (telephone) , Nicki McMahon, Annette Newton, David Newton, Alice Noyes, Sarah Taylor-Hall, David Ward,

Apologies: David Thomas, Emma Stevens, Kate Ruddock, Ian Shipley, Jo Watts

1. Welcome/ Apologies		
2. Minutes	Minutes of the committee Meeting 4th April 2021 were approved.	
3. Action points	<ul style="list-style-type: none"> • Lake swimming Hinchingsbrooke Park/ donation of bench. Hinchingsbrooke Park welcomed the offer to donate a bench celebrating 10 years of lake swimming. A bench costs approx. £500, and the park will waive the fitting fee. Rachel Miller is asked to choose a suitable bench. • Review of UKA coach and volunteer list Emma checking DBS/ coach and volunteer list up to date, Deferred to July meeting <p>Pool Swimming Pool swimming at One Leisure is well attended and booking places through Clubpal is working well. There are 4 lanes to cater for all abilities. David is checking whether people want to continue with sessions during August. 16 people are required to cover costs. One Leisure will review BRJ use of the pool in December.</p>	<p>CA</p> <p>ES</p>
4. Officers Reports	<ul style="list-style-type: none"> • Membership Alice circulated a report, (attached to minutes). David N is checking the junior membership with attendance records. He also suggested producing a child friendly welcome pack for new members. • Fund-Raising Sarah has distributed seeds for the sunflower challenge. Cambridge Acorn Project will have a stall at the Festival of Running and there will be a cake stall for donations to the charity. Sarah to get promotional information and buckets for donations. Nicki has set up a sweepstake for the football Euros <p>Sarah, Claire and Nicki are meeting to plan social/ fundraising events.</p>	<p>DN</p> <p>STH</p> <p>STH/N Mc/ CA</p>
5. Clubpal	Clubpal is being used to book and pay for pool swimming, and to book the Hinchingsbrooke chase. People have found it simple and easy to use. Nicki has added all the club sessions to Clubpal.	

	<p>The club now has 3 systems in use; Mojo, Clubpal and the BRJ website. There was discussion on how to proceed. Membership is through Mojo and similar information is required to register with Clubpal. Clubpal can be used for booking sessions and payments, including kit. There are different costs incurred depending on methods of payment.</p> <p>The BRJ website is public facing, has a wide range of club information and should be retained. There can be a link to Clubpal for the events calendar and payments. Claire will liaise with Paul Mitton to plan the track pass.</p> <p>Many club sessions do not require additional payments and are not prebooked, but registers are currently retained as Covid requirements. Children are booked in and out of the Junior sessions within each group by the coach. The way in which Clubpal could be operationalised within each activity needs further planning.</p> <p>There was discussion of the status of Night on a Bike and cycling, and the need to either train cycle leaders or link with a cycling club to offer more cycling sessions. David W explained that tri coaches need an additional qualification to coach cycling. Claire will explore options with David T.</p>	CA/DT
6. Membership Survey	Claire will finalise the Junior survey and then circulate the surveys to members.	CA
7. Festival of Running	<p>David N gave feedback from the planning group.</p> <p>Saturday 26th June is at Hinchingsbrooke Park and will aim to attract club members and those new to running. It will include activities and games for children, families, and adults, workshops and stalls. Nik Johnson Mayor of Cambridgeshire and Peterborough Combined Authority has been invited to open the event. Risk assessments have been completed and the event can take place within the current Covid guidance</p> <p>A risk assessment has been completed and the event can take place within the current Covid guidance.</p> <p>Sunday 27th June is at St Ives Outdoor Centre and will focus on club members, with games and track events similar to the BRJ Anniversary games.</p> <p>Work is ongoing to promote the Festival, recruit volunteers and finalise the programme.</p>	DN
8. Mental Health #Run and Talk	<p>Annette outlined the England Athletic #Run and Talk programme The club could register for #Run and Talk at the next registration period in 'the summer'. This will require having at least two Mental Health Champions and a structure to support the programme.</p> <p>Following the weekly email some members have discussed the programme and one person may be interested in becoming a Mental Health Champion.</p> <p>The programme is supported by national Mind. Annette spoken with Catherine Keating from Cambridgeshire, Peterborough and South</p>	AN

	Lincolnshire Mind, who has been very helpful, and has suggestions on ways to partner.	
9. Committee Roles and Responsibilities	Paper circulated. Committee. Members who have not responded are asked to review and either confirm or update their roles and send to Annette before the next meeting	Comm
10. Social Events	Planning meeting arranged.	NMc/CA/STH
11. Most PBs	<p>Paper from Mike Gullis. The committee agreed that 'most PBs' is a good way to acknowledge members and there was discussion of how this is done. Claire to discuss with Mike how to proceed.</p> <p>There was further discussion of the Club Championships, which are not taking place this year because of Covid restrictions. Claire will ask Michelle to review and develop proposals for future Club Championships</p>	<p>CA</p> <p>CA/MC</p>
12. Member of the month	Claire proposed having a Senior and Junior Member of the Month award to recognise a member's achievements/ contribution to the club. These could be awarded by the Committee with suggestions from members. The proposal was supported but needs a detailed proposal.	CA
13. Annual Prize Pot	Claire suggested having an annual prize pot. Further details to follow	
14. AOB	Tony Farrow is stepping down from his coaching role in August. Tony's huge contribution to the club will be acknowledged.	
15. Date of Next Meeting	7.00 Tuesday 13 th July 2021	

Membership Report Alice Noyes Membership Secretary

Members as at Monday 14th June

	with EA	no EA	
Senior	133	102	
Junior	1	50	
Life/over 65	6	12	
Associate	3		

Members as at 1st May

	with EA	no EA	To renew

Senior	89	69	24/29 Total (53)
Junior		41	22
Life/over 65	6	11	1
Associate	3		

Cost comparison

Based on our current membership but using the normal fees of

£20 Senior,

£10 Junior

25% discount on families

£16 England Athletic. (EA was going to increase the fees to £16 in 2020 but didn't due to the pandemic, and held it this year. Their intention is to increase it next year)

Also some members will pay for multiple members so there would be less individual transaction fees, however some members pay for each member in a family individually.

This should be seen as a guide

	Revenue from membership	Cost of service (Clubpal @ 2.5%)	Cost of Stripe (1.4% +20p)	Balance	Cost to club
Mojo	4582.50	75.00		4507.5	75.00
Mojo using stripe	4582.50	75.00	142.85	4364.65	217.85
Clubpal	4582.50	£156.16	142.85	4283.49	299.01

Obviously staying as we are is cheaper however, the convenience for members of paying within the software may be seen as beneficial. The committee needs to decide if this is an acceptable cost.